QUALITY MANUAL

MANAGEMENT

HEALTH, SAFETY AND WELFARE POLICY

REFERENCES

Awarding Body Requirements

- 1. All aspects of the learning process are subject to the Health & Safety at Work Act and the Management of Health & Safety Regulations 1992.
- 2. All Staff and Learners are to be made aware of their personal responsibilities regarding health, safety and welfare during their induction.

Policy Statement

This Health, Safety & Welfare Policy statement, which is to be observed throughout CADUK, reflects the importance that we attach to the Health, Safety and Welfare of all members of Staff and our Learners. Each person is to take all practical and reasonable steps to secure the objectives. This statement sets out the manner in which they are to be achieved.

CADUK will:

- a. Comply with the Health & Safety at Work Act 1974 (HSAWA) this applies to all personnel.
- b. Ensure that all equipment and accommodation used in connection with assessment comply with the relevant health and safety requirements.
- c. Ensure that all assessors and verifiers are competent in Health, Safety and Environmental matters and carry out their own Risk assessment before carrying out assessment activities in the workplace.
- d. Ensure that Assessor and staff help create a safety culture by putting emphasis on Health, Safety and Welfare units and criteria within RQF qualifications.
- e. Ensure that all assessors and staff have access to and wear appropriate PPE when working on construction sites.
- f. Ensure that all learners receive or have received adequate health and safety training appropriate to their needs and confidence.
- g. Provide assessment conditions and help, which will ensure, that as far as is reasonably practicable, a healthy and safe environment.
- h. Ensure that a healthy and safe environment is achieved through the identification of potential hazards through an onsite risk assessment. Their assessment and control will be referenced to the appropriate health and safety standards and current best practice. This will be monitored, measured and evaluated against the appropriate HS&W standards and corrected as necessary.

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i.	Provide a system for consultation with staff and learners on HS&W matters.
j.	Ensure that every learner is aware of his or her own responsibilities with regard to the CADUK Health, Safety & Welfare Policy.